

# BAYSIDE DENTAL CARE

AMZI R. SHERLING, D.D.S., MAGD



## VITAL INFORMATION ABOUT YOUR DENTAL INSURANCE

Our office is happy to help you file your insurance to receive the dental benefits that you or your employer are paying premiums for. Dental benefit plans can vary from company to company with different procedures covered or not covered. Insurance companies base the amounts that they will pay toward your dental treatments on restricted fee schedules related to premium payments and geographical location. **In other words, your insurance plan will pay only what it allows for each service, regardless of what the actual fee might be.**

Deductibles and co-payments are typically built into most plans and their required payment is strictly regulated by state law. Both our office and you as the policy beneficiary can be prosecuted if deductibles and co-payments are not collected. Your Employee Benefits Director can usually help you become familiar with you plan and its restrictions, and our office will assist you in maximizing your benefits.

Our responsibilities:

1. Complete your insurance claim forms and submit them to your carrier for you.
2. Use current American Dental Association coding for correct reporting of procedures.
3. Accept direct payment from your insurance carrier and keep track of balances.
4. If necessary, re-file your insurance a second time.

Your responsibilities:

1. Pay fees not covered by your dental plan at the time of treatment.
2. Provide our office with necessary information concerning your insurance coverage to allow correct filing claims.
3. Understand that your dental plan is a contract between you and your employer and the insurance carrier. Our office will do all we can to facilitate claims payments, but we do not have the power to make your dental insurance company to pay.
4. Pay any account balance not paid by your insurance after 2 billing attempts.

The process of utilization and quality of insurance has changed much over the years. We will do our best to help you understand and maximize your benefits. If you have a problem with your insurance coverage, we ask that you speak directly to your insurance company. Your charges in our office are your responsibility from the date the services are rendered. We do not base your diagnosed treatment on your insurance coverage. We base it on your needs and desires. We take pride in the quality of care we offer our patients and make every effort to have your dental visits with us be as comfortable as possible.

***I hereby authorize payment directly to the dental office of the insurance benefits otherwise payable to me. I understand that I am ultimately responsible for all costs of dental treatment. I grant the right to the dentist to release my dental/medical histories and other information about my dental treatment to third party payers.***

Signature\_\_\_\_\_

Date\_\_\_\_\_

Witness\_\_\_\_\_

Date\_\_\_\_\_